**EXTENSION OF ERASMUS+ TRAINEESHIP for recent graduates
I. IDENTIFICATION DETAILS**

**The Trainee**

|  |  |  |  |
| --- | --- | --- | --- |
| **Last name (s)** |   | **First name (s)** |   |
| **Contact E-mail** |   | **Academic year** | 20.. / 20.. |

**The Sending Institution**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | Brno University of Technology | **Faculty** |   |
| **Erasmus ID** | CZ BRNO01 | **Country** | Czech Republic |

**The Receiving Organization/Enterprise**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** |  | **Country** |   |
| **Erasmus ID** | if applicable | **Faculty** | if applicable |

**II. EXTENSION DETAILS**

The above-mentioned trainee hereby applies for the extension of his/her traineeship at the receiving organization/enterprise until: **DD/MM/YYYY**

Please note that the proposed extended traineeship cannot exceed the end of the academic year for which the applicant was nominated (30 September) **and** that the sum of all Erasmus+ study periods and traineeships in applicant’s current study cycle cannot exceed total of 12 months, whichever comes first.

This application must be countersigned and delivered to the Foreign Relations department of the BUT Rectorate no later than 30 days prior to the end of the original traineeship period.

Also, this application does not automatically entitle for an additional scholarship, decision will be made according to the budget reserves.

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| **III. EXTENSION WORK PLAN***Please specify further tasks or duties of the trainee that should take place during the extended period of stay, further expected outcomes etc.* |

**IV. COMMITMENT OF THE THREE PARTIES**

By signing this document, the trainee, the sending institution and the receiving institution confirm that they approve the proposed Traineeship Agreement for extended period of Erasmus+ Traineeship for recent graduates.

The student and the receiving institution will communicate to the sending institution any problems or changes regarding the proposed mobility programme and study period.

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| **The trainee** |   |
| Name and surname *(in block letters)*: |   |
| Trainee's signature: | Date: |
|   |   |

|  |  |
| --- | --- |
| **Brno University of Technology (The sending institution)** |   |
| Departmental coordinator's name/ Reponsible person name[[1]](#footnote-1) *(in block letters)*:  |
|   |   |
|   |   |
| Signature: | Date: |
|   |   |

|  |  |
| --- | --- |
| **The receiving institution** |   |
| Departmental coordinator's name/ Reponsible person name[[2]](#footnote-2) *(in block letters)*:  |
|   |   |
|   |   |
| Signature: | Date: |
|   |   |

1. Departmental coordinator or responsible person at the sending institution is an academic staff who has the authority to approve the mobility programme of outgoing trainee and guarantee full recognition of such programmes on behalf of the responsible academic body. [↑](#footnote-ref-1)
2. Departmental coordinator or responsible person at the receiving institution is an academic staff or responsible person who has the authority to approve the mobility programme of incoming trainee and is committed to give them support in the course of their traineeship at the receiving institution. [↑](#footnote-ref-2)